

Angela Van Grunsven

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## **Experience:** **Freelance Graphic Designer**

January 1999  
to Present

Designer involved in multiple projects such as creation of a literature packet for a Hillsboro company to market their business to an executive clientele. Developer for a company's logo and branding identity. Responsible for designing newspaper and magazine advertisements marketing a company's radio show. Arrangement of a promotional media kit.

March 2005  
to September 2005

## **Marketing Specialist**

Lacamas Community Credit Union • 236 NE 4<sup>th</sup> Ave. • Camas, WA 98607  
Designing promotional material such as postcards, flyers, newspaper ads, and posters. Write articles for monthly newsletters and quarterly Kids Club newsletter. Organized recognition ceremonies for scholarship winners and charity events. Responsible for maintaining and monitoring Preferred Business Program. Research competitor products and services.

December 2002  
to October 2004

## **Senior Graphic Designer / Department Manager**

JEI • 10175 SW Barbur Blvd. • Ste 215B • Portland, OR 97219  
Accomplishments include management of the art department. Organization of a new design and editing system to produce advertisements more efficiently. Creation of a marketing packet to advertise the company's services to potential clients. Designing, coordinating, and delegating multiple projects such as a national yellow book publication, trade show banners, logos, web sites, and advertisements for the company. Conducting client consultation. And advisor to the CEO.

February 2001  
to April 2002

## **Graphic Designer**

Grapevine Design • 832 NW 19<sup>th</sup> Ave. • Portland, OR 97209  
Designing brochures, logos, web sites, and advertisements in a fast paced environment. Accept client requests and achieve the scope and specifications of the project and producing creative and innovative results.

December 1999  
to September 2000

## **Graphic Web Designer**

StorePartners/PdxWeb • 514 SW 6<sup>th</sup> Ave. • 5<sup>th</sup> Floor • Portland, OR 97204  
Developer of eCommerce web sites. Creation of mock-ups for clients such as PayLess, OIA Global Logistics, and Xenium Resources. Creation of animations, buttons, and icons to fit the web site style. Maintaining and updating existing sites upon client request.

## **Volunteer:** **Graphic Designer**

November 2001  
to May 2005

Designer of regional web site and monthly newsletter for the Oregon Satsang Society, a nonprofit organization.

## **Skills:**

**Software:** InDesign. QuarkXPress. Photoshop. Illustrator. Dreamweaver. HTML. JavaScript. Fireworks. Flash. ImageReady. PageMaker. Acrobat. MS Word. MS Excel. MS Publisher. MS PowerPoint. MS Outlook. Macintosh. Windows PC.

**Design:** Prepress. Scanning. Digital Artistry. Layout Design. Web Design. Illustration. Fine Artist.

**Office Management:** Type. File. Writing Correspondence. Organization. Research. Presentation. Providing Quotes. Problem Solver. E-mail. Phone. Internet Explorer. Netscape.

## **Education:** **Bachelors of Arts with a Major in Graphic Design**

Portland State University • Portland, OR

## **Associates of Applied Science in Graphic Design**

Portland Community College • Portland, OR

**Achievements:** Golden Key Honor Society. National Honors Society. Graduated with Honors.

**Web Site URLs:** [www.Almanasik.com](http://www.Almanasik.com) • [www.Beyond50Radio.com](http://www.Beyond50Radio.com) • [www.Eckankar-Oregon.org](http://www.Eckankar-Oregon.org)  
[www.JeiLink.com](http://www.JeiLink.com) • [www.McmHighway.com](http://www.McmHighway.com) • [www.CreateTransitions.com](http://www.CreateTransitions.com)